

Business Endorsement

We as businessmen and women are always looking for the 12 skills listed below in our employees and new hires.

We realize that people who learn and practice these skills do better on the job and in life in general.

We strongly urge that IMPORTANT PERSONAL LIFE SKILLS be mandated as a core subject in all our schools and be taught just as other core academic subjects like English, reading and math are taught.

If we do this, we can help to improve our workforce and our society and be a better nation.

- 1. Good work ethic**
- 2. Self-confidence**
- 3. Self-awareness & self-control**
- 4. Willingness to listen and learn**
- 5. Flexibility/adaptability**
- 6. Resilience**
- 7. Communication skills**
- 8. Teamwork**
- 9. Dependability**
- 10. Honesty**
- 11. Leadership**
- 12. Problem-solving ability**

These skills are known as IMPORTANT PERSONAL LIFE SKILLS, and fall into four main categories: knowing me, managing me, understanding others, and relating to others.

Company

Signature

Date _____